

**NORTHERN IRELAND POLICING BOARD**  
**AUDIT AND RISK MANAGEMENT COMMITTEE MEETING**  
**FRIDAY 9 DECEMBER 2011 AT 2.00PM**

**WATERSIDE TOWER**

**AGENDA**

**1. APOLOGIES**

Members are asked to advise of any apologies for the meeting.

Members are asked to declare any conflicts of interest arising from the agenda.

**2. MINUTES OF AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD ON 30 SEPTEMBER 2011**

The Committee is asked to approve the draft minutes of the meeting held on 30 September 2011.

**3. MATTERS ARISING FROM THE MEETING HELD ON 30 SEPTEMBER 2011**

- 3.1 Department of Justice Audit Committee **(Item 3.6 Of Minutes Refers)**
- 3.2 CIPFA Training **(Item 3.12 Of Minutes Refers)**
- 3.3 Committee Development and Work Programme 2011/2012 **(Item 5 Of Minutes Refers)**
- 3.4 Northern Ireland Policing Board (NIPB) Corporate Risk Register **(Item 6 Of Minutes Refers)**
- 3.5 NIPB Internal Audit and Periodic Work Plan 2011/2012 **(Item 7 Of Minutes Refers)**
- 3.6 NIPB – Management Statement and Financial Memorandum **(Item 11 Of Minutes Refers)**
- 3.7 Review of the format, timing and content of information supplied to the Board by the PSNI **(Item 8 Of Minutes Refers)**
- 3.8 Meeting with Non-Executive Chair of the PSNI Audit and Risk Committee **(Item 10 of Minutes Refers)**
- 3.9 PSNI Financial Statement and Financial Memorandum **(Item 12 Of Minutes Refers)**

**4. CHAIRPERSON'S BUSINESS**

4.1 Whistle blowing correspondence

4.2 PSNI Estate Strategy

**5. UPDATED COMMITTEE DEVELOPMENT AND WORK PROGRAMME 2011/2012**

The Committee is asked to note the updated Audit and Risk Management Committee Development and Work Plan for 2011/2012.

**6. NORTHERN IRELAND POLICING BOARD (NIPB) CORPORATE AND DIRECTORATE RISK REGISTERS**

The Committee is asked to note the updated NIPB Corporate Risk Register and the Directorates Risk Registers.

**7. PWC INTERNAL AUDIT PROGRESS REPORT 2011/2012**

The Committee is asked to note the progress of the Board's Internal Audit and Periodic Work Plan for 2011/2012.

**8. PSNI SUSPECTED FRAUD REPORT**

The Committee is asked to note details of the current suspected frauds within PSNI reported to the Department of Justice.

**9. NIPB FRAUD RESPONSE AND FRAUD PREVENTION**

The Committee is asked to note the NIPB Fraud Response and Fraud Prevention policies.

**10. NIPB GIFTS AND HOSPITALITY POLICY**

The Committee is asked to resolve to approve the revised NIPB Gifts and Hospitality Policy.

**11. OBSERVATION OF THE PSNI AUDIT AND RISK COMMITTEE MEETING ON 7 NOVEMBER 2011**

The Committee is asked to note feedback on the meeting of the PSNI Audit and Risk Committee held on 7 November 2011.

**12. ISSUES TO BE RAISED WITH THE CHAIR OF THE PSNI AUDIT AND RISK COMMITTEE**

The Committee is asked to consider issues to be raised with the Chair of the PSNI Audit and Risk Committee.

**13. ROLES AND RESPONSIBILITIES OF THE NIPB AUDIT AND RISK MANAGEMENT COMMITTEE AND THE PSNI AUDIT & RISK COMMITTEE**

The Committee is asked to note the information contained in the paper and indicate whether there are additional actions they wish Officials to take.

**14. NIPB REPORT ON SINGLE TENDER ACTIONS**

The Committee is asked to note the current level of single tender actions in operation in the Board.

**15. NIAO 2011/12 AUDIT STRATEGY**

The Committee is asked to note the timetable for the preparation and certification of the NIPB Annual Report and Accounts.

**16. INFORMATION PAPERS**

16.1 NIAO Report to those charged with Governance

**17. MATTERS TO BE RAISED WITH THE CHIEF CONSTABLE AT THE NEXT BOARD MEETING**

The Committee is asked to consider whether there are any questions it wishes to raise with the Chief Constable at the next Board meeting.

**18. COMMUNICATION ISSUES**

The Committee is asked to consider if there are any items arising from the meeting that should be included in a news release.

**19. ANY OTHER BUSINESS**

**20. DATE OF NEXT MEETING**

The Committee is asked to agree the date of the next meeting.

**MEMBER SERVICES  
DECEMBER 2011**