

NORTHERN IRELAND POLICING BOARD

AUDIT AND RISK MANAGEMENT COMMITTEE

**MEETING HELD ON FRIDAY, 2 MAY 2008 AT 1:00PM IN WATERSIDE TOWER,
BELFAST**

PRESENT:

MEMBERS:

Mr Trevor Ringland (Chairman)
Mr Daithí McKay (Vice-Chairman)
Mr David Rose
(1) Mr Suneil Sharma

OFFICIALS IN ATTENDANCE:

Mr Trevor Reaney (Chief Executive)
Mr David Wilson (Director of Planning)
Two Board Officials

**NORTHERN IRELAND AUDIT
OFFICE (NIAO) IN
ATTENDANCE:**

One representative

**PRICE
WATERHOUSECOOPERS
(PWC) IN ATTENDANCE:**

One representative

(1) Item numbers 1 – part 5 and 6 – 10

1. APOLOGIES

Apologies were received from Mr Leslie Cree, Mrs Dolores Kelly and Mr Peter Weir.
NOTED.

The Chairman congratulated the representative from NIAO on her appointment as
Assistant Auditor General. NOTED.

2. MINUTES OF AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD ON 14 DECEMBER 2007

The Committee considered the draft minutes of the meeting held on 14 December 2007.

It was:-

AGREED:

That the draft minutes of the Audit and Risk Management Committee meeting held on 14 December 2007 should be agreed.

3. MATTERS ARISING FROM MINUTES OF MEETING

3.1 Best Practice For Audit Committees In Government (Item 3.1 Of Minutes Refers)

Officials advised Members that information would be provided to the Committee regarding Best Practice for Audit Committees in Government. NOTED.

It was:-

AGREED:

That the Committee should be provided with a summary of the information.

3.2 Report By The Northern Ireland Audit Office On The Northern Ireland Policing Board's Financial Expenditure For 2006/2007 (Item 3.2 Of Minutes Refers)

The Committee noted the content of copies of letters which had been sent to two Councils from the NIAO regarding the setting up of separate payrolls for District

Policing Partnerships (DPPs). Members would be kept informed of developments.
NOTED.

3.3 Use Of Consultants In PSNI (Item 3.3 Of Minutes Refers)

The Committee noted the content of a paper which outlined details of the work which had been carried out by the Independent Contractor regarding the PSNI review of consultancy and contracted out services. NOTED.

It was:-

AGREED:

That the contractor should be invited to attend a future meeting of the Committee to present their final report.

The Committee noted that Criminal Justice Inspection Northern Ireland were reviewing the use of consultants throughout the criminal justice system and would be appraised of the PSNI Review report. NOTED.

3.4 PSNI Corporate Risk Register (Item 3.4 Of Minutes Refers)

The Committee noted the content of the PSNI Corporate Risk Register. NOTED.

It was:-

AGREED:

- that the Human Resources Committee should be advised of the risks associated with crime investigation resulting from a loss of specific skills due to the impact of severance;
- that the Corporate Policy, Planning and Performance Committee should be asked to consider the 9 corporate risks identified by the PSNI.

3.5 Police Recruitment Business Case Overspend 2006 – 2007 (Item 4.1 Of Minutes Refers)

The Committee noted the content of a letter which had been received from the Deputy Chief Constable regarding an overspend in respect of a Business Case for Police Recruitment Services covering the years 2004 – 2005 to 2006 – 2007. NOTED.

The Committee considered the matter and it was:-

AGREED:

That a response should be issued to the Deputy Chief Constable expressing the Committee's views on the overspend.

3.6 PSNI Management Letters – Financial Statements For Year Ended 31 March 2007 (Item 6 Of Minutes Refers)

The Committee noted the content of a report which outlined details of a response which had been received from the PSNI giving assurances around land transactions following the publication of the report by the Northern Ireland Assembly's Public Accounts Committee regarding the sale of a site to fund the provision of a new building for Wellington College, Belfast. NOTED.

3.7 Discussion with Chair of the PSNI Audit and Risk Committee (Item 9 Of Minutes Refers)

Officials advised the Committee that Members would be provided with a copy of the minutes of the PSNI Audit and Risk Committee at the next meeting. NOTED.

3.8 District Command Unit Non-Compliance with Service Orders (Item 12.1 Of Minutes Refers)

The Committee noted the content of information which had been received from the PSNI in relation to District Command Unit Non-Compliance with Service Orders. NOTED.

4. CHAIRMAN'S BUSINESS

4.1 Training For Members

The Chairman referred to a Training Session for Members on issues relating to the Committee's role and responsibilities and it was:-

AGREED:

- that the date of the June 2008 Committee meeting should be changed in order to include time for training;
- that training on issues relating to the Committee's role and responsibilities should be the first item of business on the agenda for the next meeting.

4.2 Call Handling

The Committee discussed the presentation which had been given by the PSNI at the Board meeting in public on 1 May 2008 on Call Handling and it was:-

AGREED:

- that a background paper should be prepared for consideration at the Resources and Improvement Committee on the chronology of events relating to Call Handling;
- that consideration should be given to inviting the Chief Constable to attend a meeting of the Resources and Improvement Committee to discuss Call Handling.

5. PWC INTERNAL AUDIT PROGRESS REPORT, ANNUAL REPORT AND PERIODIC WORK PLAN 2008 – 2009

The representative from Price Waterhouse Coopers (PWC) presented a paper which

outlined details of the developments and progress of the Internal Audit Periodic Work Plan for 2007 – 2008 and sought approval for the Internal Audit Periodic Work Plan for the year 2008 – 2009 and the Internal Audit Annual Report for the year 2007 – 2008.

The Committee noted the content of reports from PWC in respect of:-

- the Review of Corporate Governance and Risk Assurance (Committee Structure);
- review of External Relations Directorate;
- follow-Up Review;
- review of Corporate Governance and Risk Assurance (with a focus on Risk Assurance); and
- review of Counter Fraud Arrangements.

NOTED.

The Committee:-

RESOLVED:

- to approve the progress of the Internal Audit Periodic Work Plan for 2007 – 2008; and
- to approve the Internal Audit Annual Report for the year 2007 – 2008 and the Internal Audit Periodic Work Plan for the year 2008 – 2009.

It was:-

AGREED:

That the report on the review of External Relations Directorate should be forwarded to the Community Engagement Committee for information.

**6. NORTHERN IRELAND POLICING BOARD HIGH RISK EXCEPTION REPORT
2007 – 2008**

The Committee noted the content of a paper on the Northern Ireland Policing Board's high risks identified during 2007 – 2008 and the result of management's action to deal with these risks. NOTED.

**7. TIMETABLE FOR THE PRODUCTION OF THE ANNUAL REPORT AND
ACCOUNTS**

The Committee noted the content of a paper which outlined details of the timetable for the production of the Board's Annual Report and Accounts covering the financial period 2007 – 2008. NOTED.

8. INFORMATION PAPERS

8.1 Status Report On Ballynahinch CCTV Scheme

The Committee noted the content of a paper which outlined the current position in respect of the funding of Ballynahinch CCTV Partnership. NOTED.

Members suggested that if the case was not listed for hearing by June 2008 a representative from the Crown Solicitors Office should be invited to the September 2008 Committee meeting to discuss the issue.

**9. MATTERS TO BE RAISED WITH THE CHIEF CONSTABLE AT THE NEXT
BOARD MEETING**

There were no issues to raise with the Chief Constable at the next Board meeting arising from the meeting.

10. COMMUNICATION ISSUES

There were no communication issues arising from the meeting.

11. ANY OTHER BUSINESS

11.1 Board's Internal Audit Contract

The Committee noted information regarding the procurement for the Board's Internal Audit Contract and agreed that:-

- the Chairman and Vice-Chairman of the Audit and Risk Management Committee should sit on the Procurement Panel.

12. DATE OF NEXT MEETING

The date of the next Audit and Risk Management Committee would be arranged.

(Meeting closed 2.10pm).

SECRETARIAT

May 2008

CHAIRMAN