

Privacy Notice: Use of photography and video footage

Data Controller Name: Northern Ireland Policing Board

Address: James House, Block D, 2 – 4 Cromac Avenue, The Gasworks, Belfast, BT7 2JA

Telephone: 028 90408500

E-Mail: information@nipolicingboard.org.uk

Data Protection Officer Name: William Magee: Telephone: 028 90408500

Email: Data.protection@nipolicingboard.org.uk

Why are you processing my personal information?

- State the purpose of processing:

We will use your personal information (image and video footage) in communications and awareness raising activity on the role and work of the Northern Ireland Policing Board (the Board) and the role and work of Policing and Community Safety Partnerships (PCSPs).

Outline the lawful basis for processing i.e. consent; contract; legal obligation; vital interests; public task or legitimate interests.

We have identified the lawful basis for processing your personal information as consent and as such the Board will require your written consent to be able to use your image in our communications activity. We will ask you to complete a form giving your consent and confirmation of consent being given will be held on our system. You have the right to ask us to delete your image/video footage from our records at any time and you can do so by contacting us by e-mail at information@nipolicingboard.org.uk or by phoning the Board at 028 90408541 and asking for the Communications Branch.

Do you share my personal data with anyone else?

- **The Board's communications activity includes the use of online media, films and publications to promote the role and work of the Policing Board and the role and work of Policing and Community Safety Partnerships (PCSPs). As such Board and PCSP communications material produced will be shared and used by other partner agencies who work within the policing and community safety environment including the Department of Justice, the Police Service of Northern Ireland, the Probation Board, the Northern Ireland Fire and Rescue Service, the NI Housing Executive, the Youth Justice Agency, the Education Authority and the Health and Social Care Trusts.**

- **We may also have to share your personal data with the Information Commissioner's Office (ICO) if you complain to them about how we have handled your information.**
- **We may receive Freedom of Information and Environmental Information Regulations requests for third party personal data. We have a legal obligation to process any personal data we hold when considering requests under these laws. In most cases we will consider whether disclosure would contravene principle (a) of the GDPR.**

Do you transfer my personal data to other countries?

- **The Board does not transfer personal information overseas.**

How long do you keep my personal data?

We will retain your data in line with our Retention and Disposal Schedule which states:

- **Photography and video material held will be reviewed after 5 years.**

What rights do I have?

- **You have the right to object to the processing in specific circumstances.**

In addition:

- You have the right to obtain confirmation that your data is being processed and access to your personal data.
- You are entitled to have personal data rectified if it is inaccurate or incomplete.
- You have a right to have personal data erased and to prevent processing in specific circumstances.
- You have the right to 'block' or suppress processing of personal data in specific circumstances.
- You have the right to data portability in specific circumstances.
- You have rights in relation to automated decision making and profiling.

How do I exercise my rights or complain if I am not happy?

You can find out more information about your rights on the [Information Commissioner's Office website](#) or you can contact them at the address provided below.

If you wish to exercise any of your rights or if you are unhappy with any aspect of this privacy notice please contact the Board's Data Protection Officer at:

Northern Ireland Policing Board, James House, Block D, 2 – 4 Cromac Avenue, The Gasworks, Belfast, BT7 2JA. Email: Data.protection@nipolicingboard.org.uk

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):

Information Commissioner's Office

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Tel: 0303 123 1113

Email: casework@ico.org.uk <https://ico.org.uk/global/contact-us/>