

**MINUTES OF MEETING OF THE PARTNERSHIP COMMITTEE THURSDAY 15th
DECEMBER 2022, 2pm IN WATERSIDE TOWER AND ZOOM.**

PRESENT: Mr John Blair (Chairperson)
Mr Michael Atkinson (Vice Chair)
Mr Mark H Durkan (Zoom)
Ms Linda Dillon (Zoom)
Mr Maurice Bradley (Zoom)
Ms Carmel McKinney (Zoom)
Ms Liz Kimmins (Zoom)
Ms Janet Gray
Mr Peter Osborne
Mr Les Allamby

PSNI: (1) ACC Bobby Singleton
(1) Supt Kelly Moore
(1) Two PSNI Officials'

OFFICIALS IN ATTENDANCE: Mrs Sinead Simpson, Chief Executive (Zoom)
Ms Jenny Passmore, Director of Partnership
5 Board Officials

(1) Present for Item 6.1 only

The Committee Chair welcomed the new Board Members Mr Les Allamby and Mr Peter Osborne and also the new Director of Partnership, Jenny Passmore, to the meeting.

1. APOLOGIES

Apologies were received from Joanne Bunting MLA and Ms Kate Lavery.

2. CONFLICTS OF INTEREST

The Chairperson asked Members to declare any conflicts of interests arising from the agenda. No conflicts of interest were declared.

3. MINUTES OF PREVIOUS MEETING

Minutes of meeting on 17 November 2022 agreed.

4. UPDATE ON ACTION LOG

The Committee noted the updates detailed within the Action Log and the related verbal overview provided by the Director of Partnership:

AP 28.7 from November 2021 – It is expected that the visits to PSNI Operational Support Department will take place in early 2023 and will form part of the induction training for any new Board Member.

AP 29.4 from December 2021– The Webinar with PCSPs in relation to Cyber Crime is due to be held on 24 January 2023.

AP 32.8 – Paper on Regional Events: Following the final regional event in late October paper outlining feedback from all 4 regional events has now been provided to Members under Item 6.3 of this meeting.

AP 33.4 – Future Survey work linked to Policing Plan Outcome 3- Discussion has taken place with the Board and PSNI Officials and this will be discussed further at the Policing Plan Review Working Group at the meeting on 11 January 2023. An update will be provided to the Committee following that meeting.

AP 33.6 – Engagement Strategy 2020-2023 - Meeting to be arranged early next year with interested Board Members to discuss future Engagement opportunities.

AP 34.3 - Multi-Agency Triage Teams (MATTS) - Following collaboration with PSNI, a letter was issued from the Committee Chair to both the Minister of Health and Minister of Justice on 27th Oct 2022. Responses from Health and Justice received and provided to members under Chair's Correspondence for this Partnership meeting under agenda item 5.3.

AP 35.1 - Letter of thanks to Commander and Team – Newry - Letter was issued to Supt Haslett on 21st Nov 2022. A copy of this letter is provided in Chair's Correspondence Agenda Item 5.1.

AP 35.2 - Targeted Consultation – Amendments to Code of Practice for appointment of PCSP / DPCSP Independent Members. - Partnership Manager circulated a copy of the draft response to all Board Members for approval by written procedure. Response issued from Board Chair 29 Nov 2022.

AP35.3 - Letter of condolence - Letter of condolence was issued to Dolores Kelly, former Board Member and Partnership committee Chair, in respect of the death of her father. A copy of this letter is provided in Chair's Correspondence Agenda Item 5.2.-

5. CHAIRPERSON'S BUSINESS

5.1 Letter of thanks to Superintendent Norman Haslett.

Members **NOTED** as above.

5.2 Letter of Condolence to Dolores Kelly

Members **NOTED** as above.

5.3 Letter of responses from DOJ & DOH re: Multi Agency Triage Team

Members noted letters of response from the Permanent Secretaries of the Departments of Health and Justice.

Following discussion, it was **AGREED**:

A further letter will be issued to Department of Health advising that the Committee will be receiving a further update from PSNI at the future Committee meeting and a further letter may be issued following this update.

(AP1)

6. ITEMS FOR COMMITTEE BUSINESS

6.1 PSNI Update on the Hallmarks of Neighbourhood Policing.

PSNI presented members with an update on PSNI Hallmarks. This included Eight Hallmarks that have been developed, informed by national policing guidelines, issued by the College of Policing, and adapted to meet local context. PSNI particularly focused on Hallmark 2; Engaging Neighbourhoods and Hallmark 4; Solving Problems and highlighted the following:

- The need for effective and purposeful engagement for Neighbourhood Policing Teams (NPT's) as this will highlight the areas and what communities feel they need addressed.
- Having named Officers for each Council Ward and these can be found on the website. These are key elements for accessing information and reporting online as this will create a more consistent approach throughout all Districts.
- The NPT is now staffed 16 hours/7 days a week. This is being monitored to assess effectiveness and sustainability.
- A monthly engagement plan for each District which is monitored quarterly by ACC Singleton to ensure consistency in each District.
- The Annual Self-Assessment Survey is in its second year and the results are currently being analysed, this included Hallmarks. Initial results suggest that over 50% of NPT's understand Hallmarks.
- The development of more podcasts with case studies to encourage greater internal and external engagement.
- A Neighbourhood Tool Kit is in development, and this would enable a strong reach across all neighbourhoods.
- Guidelines are being developed for the implementation of street briefings which are currently being piloted in Coleraine.
- A toolkit for problem-solving advocates has been developed and has been shared with the College of Policing for training.
- The recent problem-solving awards were very positive and have enabled effective sharing of good practice.
- Additional problem-solving champions have been trained, including branches outside the NPTs.

- PSNI involvement in the National Week of Neighbourhood Policing in January 2023.
- The national peer review work with the Merseyside Police.

Members discussed:

- A keenness that the Board has a greater involvement in the next problem-solving awards.
- The need for Hallmark 1; *Embedding the Right Culture* to seep through all the Hallmarks.
- The ramifications of potentially moving away from the 16hr / 7 day a week shifts.
- The development of a neighbourhood tool kit which will have a strong reach across communities.
- What the benefits of Street Briefings will be and asked for further clarification on what was proposed for the National Week of Neighbourhood Policing.
- The importance of the communication piece around all activities.
- The benefits of peer review work to share best practice.
- The need to better utilise PCSP Policing Committees to get a sense of community confidence in policing.

In addressing Members comments PSNI noted the following:

- Agreed that embedding the right culture is important with the problem-solving awards an example of how to generate this culture.
- There is a need to look at whether the 16hrs / 7 days shifts are adding value. The focus should be on having the right people in the right places, doing the right things. The ideal shift patterns should give NPT officers the

most flexibility to both engage with the community but also respond to critical issues.

- Street briefings encourage transparency and visibility. They are part of a wider piece of work to look at better ways to engage with the community.
- The peer review work with Merseyside is already providing mutual benefit. Merseyside are further progressed in relation to problem-solving learning and how it can be fully embedded which is providing good learning for PSNI. Merseyside Police are very interested in learning more about our Support Hubs and our Strategic Engagement and Communications Team.
- The National Week of Neighbourhood Policing will mainly have a social media focus. It will be important to get partner input, including the Board and PCSPs.

Following discussion with Members it was **AGREED**: -

The Committee Chair will engage with PSNI regarding input for the National Week of Neighbourhood Policing **(AP2)**

Members **NOTED** the update and thanked PSNI for their attendance and presentations.

6.2 Joint Committee MOU – Proposed Updated Version.

The Partnership Manager provided members with an updated Draft Joint Committee Memorandum of Understanding (MOU) for consideration and feedback. The Partnership Manager highlighted that the main amendments have been proposed to ensure a better flow of information, a consistency of language and the removal of duplication within the document. The document has also been updated to reflect increased engagement work by the Joint

Committee and section 10 (Decisions) has been updated to recognise the unique decision-making mechanisms in the Board and the Department.

The Partnership Manager also advised that further suggestions had been provided by a member following the issuing of Committee papers. These amendments have been proposed to ensure that the document is legally robust and do not fundamentally change the MOU. In light of the further suggestions, the Partnership Manager proposed to take any further feedback and request approval by written procedure following the meeting.

Members discussed:

- The reference to an operating manual footnoted within section 7 of the document.
- Consideration as to whether two paragraphs under section 7 could be merged.

In addressing Members comments, Board Officials noted the following:

- Partnership Manager confirmed that the operating manual is a document which will be developed to assist Board and department officials in the day-to-day administrative oversight of PCSPs.
- The suggested merging of paragraphs will be considered.

Following discussion it was **AGREED**: -

- The final draft MOU will be issued to members for approval by written procedure following the meeting. **(AP3)**

6.3 PCSP/PSNI Regional Events Paper.

The Partnership Manager provided members with a briefing on the PCSP/PSNI Regional Engagement events which took place in June and October 2022. The Partnership Manager highlighted that the events had produced a good source of feedback in relation to the breakout sessions. Board officials have provided some suggested actions to address some of the feedback and this was included as a table in the paper. Members were encouraged to provide their comments and feedback on the suggested actions.

Members acknowledged the work of Board Officials in organising and facilitating the events and discussed encouraging the attendance of PCSP Members at organised events and the attendance of Policing Board Members at Policing Committee meetings.

Board Officials advised that:

- Several the suggested actions would form part of normal due process for Board officials in relation to effective oversight work.
- PCSP member attendance at public events would not be made mandatory, however, there is an opportunity to consider the wording of the current handbook to better encourage attendance.

Following discussion it was **AGREED**: -

- Members should provide any feedback/comments to the Partnership Manager by 16th January 2023 which could be shared with the Committee at a future meeting. **(AP4)**

6.4 Update on PSNI / NICCY Young Peoples Event.

The Engagement Manager provided Members with an update on the PSNI/NICCY 'Youth Voices' Event. This update included clarification on the initial aims and objectives of the event including details on the preliminary engagement work with the NGO's and young people. Members were asked to approve a financial contribution of up to £1,500 towards the initial engagement work.

Members **NOTED** the update provided by the Engagement Manager and **APPROVED** a financial contribution of up to £1,500 towards the event

6.5 Verbal Update on ICV Recruitment Process.

The Engagement Manager provided Members with a verbal update in relation to the recent ICV recruitment. This campaign launched on 31 October 2022 and closed on Friday 2 December 2022. There were 15 applications received and interviews are expected to commence in mid-January. It was further noted by the Engagement Manager that a paper summarising the ICV recruitment process will be presented to Committee in February 2023.

Members **NOTED** the update.

7. QUESTIONS FOR THE CHIEF CONSTABLE

There were no Questions for the Chief Constable

8. COMMUNICATIONS ISSUES / OPPORTUNITIES

The Committee noted the social media posting from the meeting, and also agreed to share with stakeholders and interested parties' information regarding the Board's Human Rights Launch on 18 January 2023.

9. ANY OTHER BUSINESS

None

10. DATE OF NEXT MEETING

The date of the next meeting will be on Thursday 19th January 2023 at 2pm in Waterside Tower.

(Meeting closed at 16.15PM).

**PARTNERSHIP DIRECTORATE
DECEMBER 2022**



Chairperson