

NORTHERN IRELAND POLICING BOARD

PRIVACY NOTICE: **POLICE PENSION BOARD CHAIR**

Privacy Notice – Police Pension Board Chair

Data Controller Name: Northern Ireland Policing Board

Address: James House, Block D
2-4 Cromac Avenue
Gasworks
Belfast. BT7 2JA

Telephone: 028 90408500

Email: information@nipolicingboard.org.uk

Data Protection Officer Name: William Magee

Telephone: 028 90408500

Email: Data.protection@nipolicingboard.org.uk

Why are you processing my personal information?

- We need your personal information to allow us (the Board) to process your application in relation to the appointment of Police Pension Board Chair. If successfully appointed your information will be used to administer your involvement in the Pension Board throughout your term of appointment.
- We have identified the lawful basis for processing your personal information as being covered under a. our public task as set out in The Public Service Pensions Act (Northern Ireland) 2014 and the Police Pension Regulations (Northern Ireland) 2015 and b. article 6(1)(b) of the UK GDPR, which relates to processing necessary to perform a contract or to take steps at your request, before entering a contract.
- If you are unsuccessful following the assessment process, however you are deemed suitable for appointment, we may ask if we can retain your information on a reserve list. If you say yes, we would retain your information for contact should any vacancies arise within the appointment term of four years.
- If you do not provide the personal data requested we will be unable to process your application in relation to the Police Pension Board Chair.

Do you share my personal data with anyone else?

We do not routinely share your personal data with any other organisations, however we are required to do so with the following:

- We are required to seek the approval of the Department of Justice [DoJ] before making an appointment to the role of Police Pension Board Chair and will share your personal data with DoJ for that purpose.
- UK Security Vetting (UKSV) – we will send your email address to UKSV who will contact you to complete an application for Security Clearance. As they are the data controllers for this information we will also provide you with their Privacy Notice.
- On appointment we will share your name and contact details with other members of the Police Pension Board and with Scheme Manager support staff.
- Our service provider HRConnect to administer payments.
- We are required to share your data to meet our legal or public function requirements, to pursue debt, for fraud, or crime prevention and detection purposes, or in your vital interest.
- We may have to share your personal information with the Information Commissioner's Office (ICO) if you complain to them about how we are handling your personal information.
- We may receive Freedom of Information and Environmental Information Regulations requests for third party personal data. We have a legal obligation to process any personal data we hold when considering requests under these laws. In most cases we will consider whether disclosure would contravene principle (a) of the GDPR.

Do you transfer my personal data to other countries?

- The Board does not transfer personal information overseas.

How long do you keep my personal data?

We will retain your data in line with our Retention and Disposal Schedule which states:

- Recruitment files for unsuccessful candidates will be destroyed 3 years after the close of the competition.
- Recruitment files for successfully appointed candidates will be destroyed 3 years after the end of their term.

What rights do I have?

- You have the right to object to the processing in specific circumstances.

In addition:

- You have the right to obtain confirmation that your data is being processed and access to your personal data.
- You are entitled to have personal data rectified if it is inaccurate or incomplete.
- You have a right to have personal data erased and to prevent processing in specific circumstances.
- You have the right to 'block' or suppress processing of personal data in specific circumstances.
- You have the right to data portability in specific circumstances.
- You have rights in relation to automated decision making and profiling.

How do I exercise my rights or complain if I am not happy?

You can find out more information about your rights on the [Information Commissioner's Office website](#) or you can contact them at the address provided below.

If you wish to exercise any of your rights or if you are unhappy with any aspect of this privacy notice please contact the Board's Data Protection Officer at:

Northern Ireland Policing Board
James House, Block D
2-4 Cromac Avenue
Gasworks
Belfast. BT7 2JA

Email: Data.protection@nipolicingboard.org.uk

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113
Email: casework@ico.org.uk

<https://ico.org.uk/global/contact-us/>

-  028 9040 8500
-  information@nipolicingboard.org.uk
-  www.nipolicingboard.org.uk
-  [policingboard](https://www.facebook.com/policingboard)
-  [@nipolicingboard](https://twitter.com/nipolicingboard)
-  [nipolicingboard](https://www.youtube.com/nipolicingboard)
-  [Northernirelandpolicingboard](https://www.linkedin.com/company/northernirelandpolicingboard)

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DISCLAIMER

While every effort has been made to ensure the accuracy of the information contained in this document, the Northern Ireland Policing Board will not be held liable for any inaccuracies that may be contained within.