



CHIEF CONSTABLE

POLICE SERVICE OF NORTHERN IRELAND (PSNI)

APPLICATION FORM

OCTOBER 2023

Completed form to be returned to joanne@headstogether.com
Form to be returned by Monday 16 October at 12:00(noon)



INSTRUCTIONS FOR COMPLETION

Applicants are strongly advised to read the Candidate Information Booklet before completing and submitting their application. This document can be accessed and downloaded via the Northern Ireland Policing Board's (the Board's) Chief Constable Recruitment webpage **[Chief Constable Appointment | Northern Ireland Policing Board \(nipolicingboard.org.uk\)](https://nipolicingboard.org.uk)**.

For any further information contact Joanne Kane, Director of Headstogether Consulting Ltd via telephone number 07785 995698 or email address **joanne@headstogether.com**

- Please note that the forms should be downloaded and saved to your computer before completing. If you are using a MAC you may also need to make sure that you have **Adobe Acrobat Reader** installed.
- Please read the application form carefully and supply all of the information requested.
- No attempt should be made to redesign the form.
- We have made it possible to complete the form electronically; where you see the blue box please start typing your response. All the normal functions of Microsoft Word should be available where the blue boxes appear. Please use a minimum font size of 10 point (this is the default setting).
- It is imperative that you complete the application form fully and provide open and honest answers. Evidence needs to be specific and focused on **your personal involvement, experience and actions** using relevant examples as appropriate.
- Applicants are required to complete all sections of this form.
- Additional information requested as part of your application includes:
 - **Performance Development Review (PDR)** – a copy of your two most recent appraisal reports.

It is the applicant's responsibility to ensure the completed Application Form, the Equality & Diversity Monitoring Form and other documents requested are completed and submitted to: **joanne@headstogether.com** by **12 noon on Monday 16th October 2023**.

- Please note, late applications will not be accepted.
- Please note that once signature is inserted at the end of this form it will be locked and cannot be edited further. Please only insert your signature when your application is fully completed.



SECTION 1 PERSONAL DETAILS

First name(s):

Last name:

Current Service / Force:

Current rank:

Date commenced substantive rank:

Current job title:

Salary + benefits:

Total length of service:

Current security clearance level:

Date clearance obtained:

Work address:

Most suitable contact telephone number:

Most suitable email address for correspondence:

Please provide details of any existing registered business interests:

Do you have a disability (as defined in the Disability Discrimination Act) for which you require reasonable adjustments to any part of the selection or appointment process?

No

Yes



SECTION 2 CAREER HISTORY

Please provide details of your three most recent roles.

2.1 Current role title:

Service / Force / Agency:

Start date:

Finish date:

Please provide a brief description of your current role and key achievements:

Maximum: 600 Characters



SECTION 2 CAREER HISTORY

2.2 Previous role title:

Service / Force / Agency:

Start date:

Finish date:

Please provide a brief description of your previous role and key achievements:

Maximum: 600 Characters



SECTION 2 CAREER HISTORY

2.3 Previous role title:

Service / Force / Agency:

Start date:

Finish date:

Please provide a brief description of your previous role and key achievements:

Maximum: 600 Characters



SECTION 3 **DETAILS OF RELEVANT EDUCATION AND TRAINING**

Please list any educational qualifications you consider are relevant to the role for which you are applying.

3.1 When did you complete the Strategic Command Course (SCC) or equivalent?

Please provide below, details of content if an equivalent course has been completed.

Programme / Course Title:

From:

To:

Summary of content of equivalent course:

Colleges, University attended or correspondence courses taken:

From:

To:

Qualifications and grade attained:



SECTION 3 DETAILS OF RELEVANT EDUCATION AND TRAINING

3.2 Please list any training courses attended that you consider are relevant to the role you are applying for.

Course Title:

From:

To:

Summary of course contents:

Please provide details of any Equality, Diversity and Human Rights training you have undertaken.

Course Title:

From:

To:

Summary of course contents:



SECTION 3 DETAILS OF RELEVANT EDUCATION AND TRAINING

3.3 Continuing Professional Development (CPD)

Please provide details about any Continuing Professional Development (CPD) undertaken that you believe is relevant to this application (with dates and any qualification(s) obtained).

Maximum: 600 Characters



SECTION 4 SELF-ASSESSMENT

Why You?

Please explain your motivation for applying to be the next Chief Constable of the PSNI and how your knowledge, experience and skills are suitable to the role.

Maximum: 800 Characters



SECTION 5 ADDITIONAL INFORMATION

Please give details below of all outstanding criminal investigations or disciplinary proceedings being carried out in relation to your conduct and all previous criminal justice proceedings, convictions, or disciplinary offences whether they been expunged or not:



SECTION 6 CANDIDATE DECLARATION

By signing below, I declare that the information contained in this application is correct to the best of my knowledge and belief. I understand that providing false or misleading information may be considered grounds for refusing my application.

Please note that once your signature is inserted the form may lock and cannot be edited further.

Print Name:


Signature*:

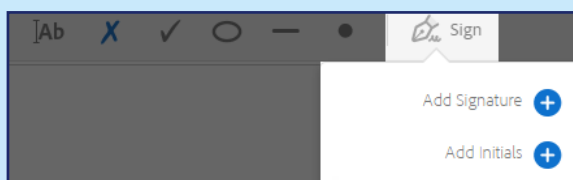
Date:

(*an electronic signature can be used)

How to sign or initial your form

To sign a PDF form, you can type, draw, or insert an image of your handwritten signature or initials.

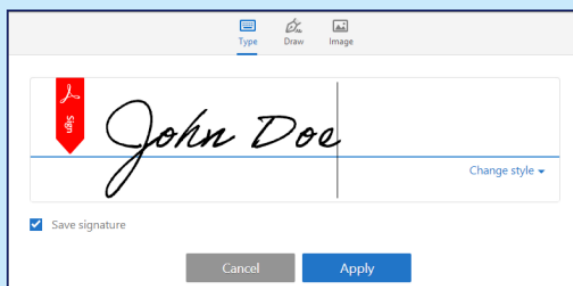
1. Open the PDF document or form in Acrobat or Reader, and click **Fill & Sign** in the right pane.
2. Click the Sign icon  in the Fill & Sign toolbar, and then choose whether you want to add your signature or just initials.



If you have already added signatures or initials, they are displayed as options to choose from.

3. If you've already added your signature or initials, just select it from the Sign options, and then click at the place in the PDF where you want to add your signature. Skip to the next step.

If you are signing for the first time, you see the Signature or Initials panel. Below is an example of the Signature panel.



You can choose to type, draw, or import a signature image. Added signatures and initials are saved for future use.

4. Click **Apply**, and then click at the place in the PDF where you want to place the signature or initial.

Thank you for completing this Application Form



POLICE



Northern Ireland Policing Board

James House, Block D
2 - 4 Cromac Avenue
The Gasworks
Belfast BT7 2JA



028 9040 8500



information@nipolicingboard.org.uk



www.nipolicingboard.org.uk



policingboard



@nipolicingboard



nipolicingboard



Northernirelandpolicingboard