

NORTHERN IRELAND POLICING BOARD

SELECTED MEDICAL PRACTITIONER APPOINTMENT PRIVACY NOTICE

Privacy Notice – Northern Ireland Policing Board Selected Medical Practitioner

Data Controller Name: Northern Ireland Policing Board

Address: James House, Block D
2-4 Cromac Avenue
Gasworks
Belfast. BT7 2JA

Telephone: 028 90408500

Email: information@nipolicingboard.org.uk

Data Protection Officer Name: William Magee

Telephone: 028 90408500

Email: Data.protection@nipolicingboard.org.uk

Why are you processing my personal information?

- We need your personal information to allow us (the Board) to process your application in relation to the appointment of Selected Medical Practitioner (SMP). If successfully appointed your information will be used to administer your involvement in the assessment of both serving and former officers for Ill Health Retirement and Injury on Duty applications.
- The lawful basis for processing your personal information is provided under the following provisions of the UK General Data Protection Regulation (UK GDPR); Article 6(1)(e): “processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.” The relevant governing Regulations are the [POLICE SERVICE OF NORTHERN IRELAND AND POLICE SERVICE OF NORTHERN IRELAND RESERVE \(INJURY BENEFIT\) REGULATIONS 2006 \(legislation.gov.uk\)](#) and the [The Police Pensions Regulations \(Northern Ireland\) 2015 \(legislation.gov.uk\)](#). We will also process your personal information under article 6(1)(b) of the UK GDPR, which relates to processing necessary to perform a contract or to take steps at your request, before entering a contract.

- If you do not provide the personal data requested we will be unable to process your application in relation to the position of SMP.

Do you share my personal data with anyone else?

We do not routinely share your personal data with any other organisations, however we are required to do so with the following:

- UK Security Vetting (UKSV) – we will send your email address to UKSV who will contact you to complete an application for Security Clearance. As they are the data controllers for this information we will also provide you with their Privacy Notice.
- On appointment we will share your name both on our website and to applicants regarding their choice of SMP.
- We are required to share your data to meet our legal or public function requirements, to pursue debt, for fraud, or crime prevention and detection purposes, or in your vital interest.
- We may have to share your personal information with the Information Commissioner's Office (ICO) or the Pensions Ombudsman (PO) if you complain to them about how we are handling your personal information or if a complaint is made by an applicant about you.
- We may receive Freedom of Information and Environmental Information Regulations requests for third party personal data. We have a legal obligation to process any personal data we hold when considering requests under these laws. In most cases we will consider whether disclosure would contravene principle (a) of the GDPR.

Do you transfer my personal data to other countries?

- The Board does not transfer personal information overseas.

How long do you keep my personal data?

We will retain your data in line with our Retention and Disposal Schedule which states:

- Recruitment files for unsuccessful candidates will be destroyed 3 years after the close of the competition.
- Recruitment files for successfully appointed candidates will be destroyed 3 years after the end of their term.

What rights do I have?

- You have the right to object to the processing in specific circumstances.

In addition:

- You have the right to obtain confirmation that your data is being processed and access to your personal data.
- You are entitled to have personal data rectified if it is inaccurate or incomplete.
- You have a right to have personal data erased and to prevent processing in specific circumstances.
- You have the right to 'block' or suppress processing of personal data in specific circumstances.
- You have the right to data portability in specific circumstances.
- You have rights in relation to automated decision making and profiling.

How do I exercise my rights or complain if I am not happy?

You can find out more information about your rights on the [Information Commissioner's Office website](#) or you can contact them at the address provided below.

If you wish to exercise any of your rights or if you are unhappy with any aspect of this privacy notice please contact the Board's Data Protection Officer at:

Northern Ireland Policing Board
James House, Block D
2-4 Cromac Avenue
Gasworks
Belfast. BT7 2JA

Email: Data.protection@nipolicingboard.org.uk

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113
Email: casework@ico.org.uk

<https://ico.org.uk/global/contact-us/>

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 www.nipolicingboard.org.uk

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DOCUMENT TITLE

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DISCLAIMER

While every effort has been made to ensure the accuracy of the information contained in this document, the Northern Ireland Policing Board will not be held liable for any inaccuracies that may be contained within.