

MEDICAL REPORT DISCLOSURE FORM

Access to Personal Files and Medical Reports Order (Northern Ireland) 1991

Pursuant to Section 8 of the Access to Personal Files and Medical Reports Order (Northern Ireland) 1991 the Board shall not apply to a medical practitioner for a medical report relating to you (to be supplied for employment purposes) unless the Board has notified you that it proposes to make the application and you have provided your consent to the Board making any such application.

Within the Privacy Notice you will have read on making this application, the Board has outlined various Interested Parties at Section 7. The Board may approach some of these Parties to requisition a medical report for employment purposes (i.e. your current/former GP and/or your current former specialist doctor/therapist).

The Board will notify you in advance about any such application.

Pursuant to the Access to Personal Files and Medical Reports Order (Northern Ireland) 1991 you have the following options;

Option 1	<p>You consent to the Board approaching an Interested Party (as detailed at Section 7 of the Privacy Notice) and you do not wish to see any report before it is supplied to the Selected Medical Practitioner/Independent Medical Referee.</p> <p>Please note: <i>If you change your mind, and would like to see this report before it is issued you can contact the Board in writing to inform them of same. In this instance, 21 working days will be given for you to arrange to see the report (if this report has not already been supplied to you). Please see Options 2 & 3 for next steps in this instance.</i></p>
Option 2	<p>You consent to the Board approaching an Interested Party (as detailed at Section 7 of the Privacy Notice) and indicate that you wish to see the report before it is supplied.¹</p> <p>The Board will contact you after 21 workings days (if it has not already heard from you) to obtain your consent to supply the report to the Selected Medical Practitioner/Independent Medical Referee.</p>

¹ Please note the Interested Party is not obliged to show you any part of the report(s) which he/she believes may cause serious harm to your physical/mental health of the physical/mental health of others. Nor is the Interested Party permitted to show you information supplied by others without their permission – in this instance the Interested Party will tell you if your access to the report is limited.

	<p>On review of the report, if you consider it to contain inaccuracies and/or misleading content, you can request in writing that the issuing doctor amend these purported inaccuracies. Please note he/she is not obliged to do so. If the doctor refuses to amend these purported inaccuracies you can;</p> <p>(a) refuse consent for the report to be issued. (b) consent to the report being issued but ask the issuing doctor to append a statement setting out your own views. (c) consent to the report being unchanged and issued.</p>
Option 3	<p>You may withhold your consent to an application for a report from an Interested Party (as detailed in Section 7 of the Privacy Notice).</p>

Please be advised that the Access to Personal Files and Medical Reports Order (Northern Ireland) 1991 does not relate to reports prepared by the Board's Selected Medical Practitioners or the Independent Medical Referees appointed by the Department of Justice.

1. I have read and understood the Medical Report Disclosure Form.
2. I understand my options pursuant to Section 8 of the *Access to Personal Files and Medical Reports Order (Northern Ireland) 1991*.

Signature	
Date	