

# **NORTHERN IRELAND POLICING BOARD**

## **AUDIT AND RISK MANAGEMENT COMMITTEE**

### **MINUTES OF A MEETING OF THE AUDIT AND RISK MANAGEMENT COMMITTEE HELD ON FRIDAY 18 DECEMBER 2015 AT 9.30AM IN WATERSIDE TOWER, BELFAST**

#### **PRESENT:**

**MEMBERS:** Ms Deirdre Blakely (Vice-Chairperson)  
Mr David McIlveen  
Mr Pat Sheehan

**DEPARTMENT OF JUSTICE IN  
ATTENDANCE:** Mr Ian Kerr

**NORTHERN IRELAND AUDIT  
OFFICE IN ATTENDANCE:** Ms Suzanne Walsh

**DELOITTES IN ATTENDANCE** Mr Ian Howse, Internal Audit  
Ms Stacy Bonar, Internal Audit

**OFFICIALS IN ATTENDANCE:** Mr Edgar Jardine (Interim Chief Executive)  
Three Board Officials

#### **1. APOLOGIES, ETC**

Apologies were received from. Mr Ross Hussey (Chairperson), Mrs Brenda Hale and Professor Ryan Feeney. NOTED.

The Chairperson asked Members to declare any conflicts of interest arising from the agenda. No conflicts of interest were declared.

The Chairperson asked Members to outline details of any items of business they wished to discuss which were not on the agenda. The Interim Chief

Executive advised that he wished to raise one item of business later in the meeting.

## **2. DRAFT TERMS OF REFERENCE**

Members considered a paper which outlined revised draft Terms of Reference for the Audit and Risk Management Committee.

The Interim Chief Executive advised the Committee that the Board's Senior Management Team would be reviewing the Committee's Terms of Reference on 21 December 2015.

During discussion a Member highlighted areas in the Committee's Terms of Reference that required to be amended.

In conclusion it was:-

### **AGREED:**

That the draft Terms of Reference should be reviewed by Officials and all Committee Terms of Reference should be brought to the February 2016 Board meeting for consideration.

## **3. MINUTES OF MEETING HELD ON 2 OCTOBER 2015**

The Committee considered the draft minutes of the Audit and Risk Management Committee meeting held on 2 October 2015.

It was:-

### **RESOLVED:**

That the draft minutes of the Audit and Risk Management Committee meeting held on 2 October 2015 be approved.

#### **4 MATTERS ARISING FROM THE MEETING HELD ON 2 OCTOBER 2015**

##### **4.1 Draft Terms of Reference (Item 3 of Minutes refers)**

This matter was dealt with at item 2.

##### **4.2 Police Appeals Tribunals (Item 5.4 of Minutes refers)**

The Committee noted information in relation to Police Appeals Tribunals. NOTED.

##### **4.3 Appointment to Board's Audit and Risk Management Committee (Item 6.4 of Minutes refers)**

The Committee noted that the appointment of a person with financial experience to serve on the Board's Audit and Risk Management Committee was being progressed. Officials undertook to take the matter forward with the Department of Justice.

##### **4.4 Direct Award Contract for Fuel Cards (Item 15 of Minutes refers)**

The Committee noted information in relation to Direct Award Contract for fuel cards. NOTED.

#### **5. CHAIRPERSON'S BUSINESS**

There was no business to report.

#### **6. UPDATED COMMITTEE DEVELOPMENT AND WORK PLAN 2015/2016**

The Committee noted details of the Audit and Risk Management Committee Development and Work Programme for 2015/16. NOTED.

#### **7. ISSUES TO RAISE WITH THE CHAIR OF THE PSNI AUDIT AND RISK ASSURANCE COMMITTEE**

There were no issues to raise with the Chair of the PSNI Audit and Risk Assurance Committee.

**8. NIPB RISK MANAGEMENT**

The Committee noted a paper which provided Members with an updated NIPB Corporate Risk Register and a report on the Directorate High Risks. NOTED.

Members discussed a report which had been issued that day by the Police Ombudsman on the findings of the investigation into the bomb attack on a serving Constable and suggested that there may be a risk around how the PSNI managed the welfare of their Officers. In conclusion it was considered that the matter should be drawn to the attention of the Board's Resources Committee.

**9. OBSERVATION OF THE PSNI AUDIT AND RISK COMMITTEE MEETING ON 8 OCTOBER 2015**

The Committee noted a paper which provided feedback in relation to a meeting of the PSNI Audit and Risk Assurance Committee which the Director of Support Services had attended as an observer on 8 October 2015. NOTED.

**10. NIPB INTERNAL PLAN FOR 2015/16 AND INTERNAL AUDIT CHARTER**

The Board's Internal Auditors presented the NIPB Internal Audit Plan 2015/16 and an Internal Audit Charter.

It was:-

**RESOLVED:**

To approve the NIPB Internal Audit Plan 2015/16 and the Internal Audit Charter.

**11. NIPB IMPLEMENTATION OF OUTSTANDING INTERNAL AUDIT RECOMMENDATIONS**

The Committee noted a paper which provided an update on the progress of the implementation of internal audit recommendations. NOTED.

In response to a query from a Member, Officials undertook to provide the Committee with information on the timeframe for the provision of a case management system for the Board's Police Administration Branch.

**12. NIAO REPORTS TO THOSE CHARGED WITH GOVERNANCE (PSNI)**

The Committee noted the Northern Ireland Audit Office (NIAO) Report to Those Charged with Governance for the financial year ending 31 March 2015 in relation to NIPB Financial Statements. NOTED.

The representative from NIAO briefed Members on audit findings in relation to the purchase of a fleet of 69 skodas by PSNI and a business case for a catering contract for PSNI.

**13. NIAO REPORTS TO THOSE CHARGED WITH GOVERNANCE (POLICE PENSION)**

The Committee noted the NIAO Report to Those Charged with Governance for the financial year ending 31 March 2015 in relation to the Police Pension Financial Statements. NOTED.

**14. QUESTIONS FOR CHIEF CONSTABLE**

There were no questions to raise with the Chief Constable at the next Board meeting arising from the meeting.

Members asked Officials to provide the Committee with copies of the questions which the Resources Committee had agreed to submit to the Chief Constable at its meeting on 17 December 2015 for written responses.

## **15. INFORMATION PAPERS**

The Committee noted the following papers:-

15.1 NIPB Suspected Fraud Update

15.2 PSNI Report on Direct Award Contracts

NOTED.

## **16. COMMUNICATION ISSUES**

There were no matters arising from the meeting for inclusion in a news release.

## **17. ANY OTHER BUSINESS**

### **17.1 Senior Police Officer**

The Interim Chief Executive referred to a settlement of a legal case.

The Committee had been briefed about the issue but not the quantum as the amount was covered by a confidentiality clause. . NOTED.

## **18. DATE OF NEXT MEETING**

The Committee noted that the next meeting would be held on 11 March 2016 at 9.30am.

(Meeting closed at 10.15am).

**Board Support**  
**December 2015**

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**Chairperson**