

## **Privacy Notice for responding to our consultations and surveys**

### **Joint Data Controller Name: Northern Ireland Policing Board**

Address: Waterside Tower  
31 Clarendon Road  
Clarendon Dock  
Belfast  
BT1 3BG

Telephone: 028 90408500

Email: [information@nipolicingboard.org.uk](mailto:information@nipolicingboard.org.uk)

### **Joint Data Controller Name: Department of Finance**

Address: Business Consultancy Services  
2<sup>nd</sup> Floor Clare House  
303 Airport Road West  
Belfast BT3 9ED

Telephone: 028 90816161

### **Northern Ireland Policing Board Data Protection Officer Name: William Magee**

Telephone: 028 90408500

Email: [Data.protection@nipolicingboard.org.uk](mailto:Data.protection@nipolicingboard.org.uk)

### **DoF Data Protection Officer Name: Jenny Lynn**

Email: [dataprotectionofficer@finance-ni.gov.uk](mailto:dataprotectionofficer@finance-ni.gov.uk)

### **Why are you processing my personal information?**

Personal data collected through this Survey will be used for analysis and reporting against the [Northern Ireland Policing Plan 2020-2025](#).

Data protection legislation states that, a public body may process personal data as necessary for the effective performance of a task carried out in the public interest such as a consultation.

We have identified our lawful basis for processing your personal information as being Article 6 (e) of the UK General Data Protection Regulation (UK GDPR) (Public Task as the processing is necessary for us to perform a task in the public interest).

Where you have provided us with special category data, such as health, religious or ethnic information the lawful basis we rely on to process it is article 9(2)(g) of the UK GDPR, and Schedule 1 part 2(6) of the DPA 2018.

### **Do you share my personal data with anyone else?**

For the purposes of this survey, both the Northern Ireland Policing Board and Business Consultancy Services, DOF will be responsible for and have access to your data. Your personal data will not be routinely be shared with any other third party organisations.

Please note that we may be required to share your data to meet our legal or public function requirements, to pursue debt, for fraud, or crime prevention and detection purposes, or in your vital interest.

For the purposes of this survey, we will use the online platform Smart Survey to gather responses. Smart Survey's privacy notice can be accessed [here](#).

We may receive Freedom of Information and Environmental Information Regulations requests for third party personal data. We have a legal obligation to process any personal data we hold when considering requests under these laws. In most cases we will consider whether disclosure would contravene principle (a) of the GDPR.

### **Do you transfer my personal data to other countries?**

Neither the Board nor Business Consultancy Services, DOF transfer personal information outside the UK.

### **How long do you keep my personal data?**

We will retain your data for five years, in line with DoF's Retention and Disposal Schedule.

### **What rights do I have?**

- You have the right to obtain confirmation that your data is being processed and access to your personal data.
- You are entitled to have personal data rectified if it is inaccurate or incomplete.
- You have a right to have personal data erased and to prevent processing in specific circumstances.
- You have the right to object to the processing in specific circumstances.
- You have the right to 'block' or suppress processing of personal data in specific circumstances.

- You have the right to data portability in specific circumstances.

### **How do I exercise my rights or complain if I am not happy?**

You can find out more information about your rights on the [Information Commissioner's Office website](#) or you can contact them at the address provided below.

If you wish to exercise any of your rights or if you are unhappy with any aspect of this privacy notice please contact the Data Protection Officer(s) at:

Northern Ireland Policing Board  
Waterside Tower  
31 Clarendon Road  
Clarendon Dock  
Belfast  
BT1 3BG

Email: [Data.protection@nipolicingboard.org.uk](mailto:Data.protection@nipolicingboard.org.uk)

Telephone: 028 90408500

Or

Data Protection Officer  
Department of Finance  
Dundonald House  
Upper Newtownards Road  
Belfast, BT4 3SB

Email: [dataprotectionofficer@finance-ni.gov.uk](mailto:dataprotectionofficer@finance-ni.gov.uk)

**If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):**

#### **Information Commissioner's Office**

Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113

Email: [casework@ico.org.uk](mailto:casework@ico.org.uk)

<https://ico.org.uk/global/contact-us/>